City of
FRESNO

PUBLIC WORKS DEPARTMENT

ENGINEERING SERVICES DIVISION • (559) 621-8650
2600 FRESNO STREET RM 4064 • (559) 488-1045
FRESNO, CALIFORNIA 93721-3615

TO: BRUCE ABBOTT,
Sr. Engineering Technician
Design Services Ph. (559) 621-8694
FAX No. (559) 488-1045
E-MAIL: Bruce.Abbott@fresno.gov

FROM:_____
Phone No._____
Contact Person _____
Job No. _____
Date: _____
E-mail _____

DEED REVIEW SUBMITTAL FORM CHECKLIST

Grantor(s) _____ APN: _____ Developer_____
Kind of deed: _____ Log No. 201 - _____ .

❑ 1a. Deed with exhibit drawings on City Forms is consistent with California Code §27361.6.
     See Current City Standard Drawing P-85 for size and title block.

❑ 1b. Grantor(s) statement is to be consistent with type of dedication and ownership as indicated in the title report.

❑ 2. Preliminary Title Report (no older then 90 days)

❑ 3. Subordination Preparation Fee: Number of trust deeds_____ X $300.00 = _____

❑ 4. Entitlement that is requiring this dedication: REZONE _____ CUP _____
     SPR _____ PM _____ TRACT _____ OTHER _____

❑ 5a. Are street plans required?   Yes ❑ No ❑   PLAT No. _____

❑ 5b. Have street plans been submitted for review?   Yes ❑ No ❑   PW File No. _____

❑ 6a. Are sewer and water plans required?   Yes ❑ No ❑   PLAT No. _____

❑ 6b. Have sewer and water plans been submitted for review? Yes ❑ No ❑   Water Job# _____

❑ 7. The proposed dedication is within the City ❑ County ❑
     a. Sewer and Water Easements can be processed without County Board Approval.
     b. An administrative fee of $130.00 will be charged for the City to process deed(s) with County.
     c. Provide exhibit showing City / County limits per County requirements.
     d. Provide County's MSF of $288.00 by Check payable to the County of Fresno.

❑ 8. Provide appropriate signature authority for all persons signing documents including subordinations.
     (Corporate Resolution, Partnership Agreement, Trustee(s) of Trust, etc.)

❑ 9. The final drawing(s) provided should be of archive quality with Engineer or Land Surveyor stamp and
     signature in blue or purple ink.   CM#_____-___/___/201__

DEED REVIEW FEE   **$ 470.00 / deed**

SUBORDINATION PREPARATION FEE $_____

ADMINISTRATIVE FEE - COUNTY R/W LETTER $_____

TOTAL FEE $_____

Deed Submittal Form.doc 1/06/10